



**CONTROLLED PARKING ZONE – INCREASE TO  
CHARGES AND REPLACEMENT OF ON STREET PAY  
AND DISPLAY MACHINES**

**SURREY COUNTY COUNCIL'S  
LOCAL COMMITTEE (ELMBRIDGE AREA)  
19 JANUARY 05**

**KEY ISSUE**

To seek this Committee's authorisation to increase on-street charges for the Walton on Thames (Walton Station) Controlled Parking Zone (CPZ), increase the penalty charge for all CPZs and authorise the replacement of the on-street pay and display machines.

**SUMMARY**

This report explains the background to and the reasons why authorisation is sought to raise on-street charges and replace the on-street machines.

**ELECTORAL DIVISION AND MEMBER**

Hersham – Mrs M Hicks

Walton South and Oatlands – Mr A Crisp

Weybridge – Mr I Lake (increase penalty charge only)

Esher and Molesey East – Mr A Pegler (increase penalty charge only)

**OFFICERS' RECOMMENDATION**

- 1) The Committee approve increasing on-street charges for the Walton on Thames (Walton Station) Controlled Parking Zone to £2.70 per visit;
- 2) Approve the increase of the penalty charge to £60 (reduced to £30 for payment within 14 days) for all CPZs within Elmbridge;
- 3) Authorise Elmbridge Borough Council to publish the statutory notice regarding the new changes on behalf of this Committee;
- 4) Authorise Elmbridge Borough Council to replace the existing 16 Pay and Display machines on our behalf, to be funded through the CPZ account operating surplus for 2003/04.

## **1 INTRODUCTION AND BACKGROUND**

- 1.1 There are five Controlled Parking Zones (CPZs) in Elmbridge, which were established by the Borough Council when they acted as Agents to the Highway Authority. Since the termination of the Agency the Borough Council have continued to manage the CPZs on our behalf.
- 1.2 Only one of the zones, Walton on Thames (Walton Station), currently charges for daily on-street parking. There are a total of 72 on-street spaces in Station Avenue and 51 in Mayfield Road.
- 1.3 Historically the on-street car parking charges have been set to match those of the Walton Station car park, operated by Elmbridge Borough Council. The current charge is £2.50 per visit (charges apply 0800hrs to 1200hrs Monday to Friday).
- 1.4 Elmbridge Borough Council maintains an on-street trading account. For 2003/04 there is a provisional operating surplus of £27,230. Under Section 55 of The Road Traffic Regulation Act 1984 this money is ring fenced and must be used for 'transportation' functions.

## **2 REPORT**

- 2.1 The Borough Council have advised us that as from 1 April 05 they intend to raise the charges in the Walton Station car park to £2.70 per visit.
- 2.2 It is recommended that the charges for on-street parking in the Walton on Thames (Walton Station) CPZ be raised to £2.70 per visit. This will maintain consistency between the on and off-street charging regimes.
- 2.3 The penalty charge for all CPZs is currently set at £50, with this reduced to £25 for payment within 14 days. The Borough Council is intending to increase this to £60 (£30 for payment within 14 days) for their off-street car parks. It is logical to have an equitable level of charge for on-street. The SCC Executive has approved a penalty charge notice level of £60 (reduced to £30 for 14 day payment) countywide for Decriminalised Parking Enforcement (DPE). Increasing the charge will bring levels in line with those to be adopted when DPE becomes operational.
- 2.4 The Borough Council is currently replacing their off-street Pay and Display machines. We have a total of 16 on-street Pay and Display machines, the same specification as those previously used by the Borough Council (purchased when the Borough was our Agent and implemented CPZs). These machines are in excess of ten years old and are now obsolete. Repairs / breakdowns are becoming more frequent and expensive.
- 2.5 The Borough Council has undergone a tendering evaluation and has decided to replace its stock with the new 'Metro' Pay and Display Machine. These machines have a greater ticket storage capacity and use thermal printing technology. They have the ability to deliver real time information on ticket sales / faults etc. accessed through a computer terminal in the

Borough Offices. The information is relayed by a mobile phone communication link. It will be possible, if we so wish at a future date, for the County Council to have access to the real time information.

- 2.6 An advantage of using the 'Metro' product is that they are compatible with the existing pedestals; hence there will be no need to cause any disruption to the footway. The cost of each machine is approximately £1500, including installation costs. This equates to £24,000. It is recommended that the cost of replacing our machines is funded from the operating surplus of the CPZ trading Account for 2003/04 (£27,230). As stated in 2.5, the Borough Council has completed a tendering process.
- 2.7 The replacement Pay and Display machines will remain the property of SCC regardless of who acts as our Agent for DPE. The old machines are of little financial value although suitable disposal arrangements will be sought.
- 2.8 It is necessary for a statutory advertisement (Road Traffic Regulation Act 1984) to be placed advising the public that the charges are to be increased. For reasons of efficiency it is recommended that Elmbridge Borough Council be authorised to undertake this on our behalf. It can be combined with their advertisement for off-street car parks.

### **3 FINANCIAL IMPLICATIONS**

- 3.1 It is predicted that the increase in charging will gross an additional £4,500 per annum. Any operating surplus will be returned to the Elmbridge LTS.
- 3.2 The cost of machine replacement will be fully funded through the operating surplus and have no effect on other budgets controlled by this Committee.

### **4. CRIME & DISORDER**

- 4.1 There are no implications.

### **5. SUSTAINABLE DEVELOPMENT**

- 5.1 There are no implications.

**Report by Richard Bolton, Principal Engineer, Elmbridge**

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**BACKGROUND PAPERS:** None